

RAINS COUNTY CLERK'S OFFICE

OFFICE USE ONLY

DOCUMENT CONTROL # _____

By _____



Rains County Clerk
220 W. Quitman Street,
Suite B
Emory, TX 75440

APPLICATION FOR BIRTH AND DEATH RECORD

Birth Certificates			
Please check box SELF ☐	Cost X	# of copies=	Total
Certified Copy	\$23		
Total			

Death Certificates			
Please check box FAMILY ☐	Cost X	# of copies=	Total
Certified Copy (1 copy)	\$21		
Additional Copies	\$4		
Total			

BIRTH/DEATH RECORD INFORMATION- AS IT READS ON THE REQUESTED BIRTH/DEATH CERTIFICATE

Full Name of Person on Record	First Name	Middle Name	Last Name/Maiden Name
Date of Birth/Death	Month	Day	Year Sex
Place of Birth/Death	City or Town	County	State
Full Name of FATHER	First Name	Middle Name	Last Name
Full Name of MOTHER	First Name	Middle Name	Maiden Name

REQUESTOR INFORMATION- Information of person requesting birth/death certificate

Requestor Name	Telephone #	Email Address
Full Mailing Address	Street Address	City State Zip
Relationship to person listed above:		Purpose for obtaining this record:

WARNING: IT IS A FELONY TO FALSIFY INFORMATION ON THIS DOCUMENT. THE PENALTY FOR KNOWINGLY MAKING A FALSE STATEMENT ON THIS FORM OR FOR SIGNING A FORM WHICH CONTAINS A FALSE STATEMENT IS 2 TO 10 YEARS IMPRISONMENT AND A FINE OF UP TO \$10,000. (HEALTH AND SAFETY CODE, CHAPTER 195, SEC. 195.003)

Your Signature _____

Date of Application _____

Qualifying Applicant – Defines who is eligible to request certified copies of records.

- Self (Person named on record)
- Parent (Parent listed on record)
- Step-Parent (Must show marriage license)
- Grandparent (Biological Parents to Parents on record)
- Children (Biological Child to Person on record)
- Sibling (Must share at least 1 parent. Parent must be on both people's birth certificate)
- Spouse (Must show marriage license if you do not share last name on record)
- Guardian (Must show valid court order showing guardianship)
- Attorney (Must have valid paperwork show tangible interest in record)

All qualifying applicants must present a valid form of identification with your request. Applicant must present 1 form of primary identification. If you do not possess a primary ID you may present 2 forms of secondary identification. If you do not possess 2 forms of secondary ID, you may present 1 form of secondary and 2 forms of supporting identification that establishes the applicant's identity. Examples of all forms of acceptable identification are listed on page two of these instructions.